



SUBMISSION OF ART APPLICATION & AGREEMENT
AMERICAN YOUTH: OUR FUTURE

DATE _____	ARTIST CONTACT	MMAA CONTACT	
	Name _____	Name	Katherine Navarro
	Phone _____	Phone	407.246.4278 ext 4861
	Email _____	Email	kpagemennello@gmail.com
	Address _____		

AMERICAN YOUTH: OUR IDENTITY

8.24 -10.7

Gallery 4

CORRESPONDENCE

Please channel All Correspondence regarding exhibition through Katherine Navarro

EXHIBITION CHECKLIST

Artist agrees to provide by 06.11.18

- o Hi-Res Artwork Images (max 3)
- o Paragraph describing each entry
- o Paragraph Artist's statement
 - o Katherine Navarro will be working on formulating wall text/ didactic / labels
- 06.11.18 o Checklist for each entry as follows:

First Last Name
(born. City, ST year)
Title of piece, Year, medium

Length x Width dimensions

NOTICE OF ACCEPTANCE

06.25.18 You will be notified through email by June 25th, 2018 if your work is chosen for exhibit.

DELIVERY DATE OF WORK, FRAMING, INSURANCE, & LOAN FORMS

08.20.18 All work must be delivered, framed to the museum by 08.20.18, at which time loan forms will be signed by artist.
Loan forms will be made in advance of exhibition upon confirmation of exhibition checklist and reviewed again on site on completion of the installation. Please fill out and sign one loan form and attach a list of all objects that need to be insured. Please return one copy to The Mennello Museum of American Art and keep one copy for your files.
Work is insured by The Mennello Museum of American Art, loan forms must be completed for Certificate of Insurance.

INSTALLATION

08.20.18 All production and installation arrangements at The Mennello Museum of American Art are made by the Curator in consultation with the artist and in conjunction with approval by Shannon Fitzgerald, Executive Director.

Exhibition is completely installed, to include didactics by 5 pm Wednesday, August 22nd. There is an all staff walk through led by curator at 10:00 am Friday, August 24th.

OPENING RECEPTION

08.24.18 Please join us for an opening reception, in honor of your fantastic work! This reception is for a group exhibition and will share opening reception with OUR ORLANDO.



DE-INSTALLATION & RETURN OF WORK

10.08.18

Work will be picked up at The Mennello Museum of American Art within the week of closing – October 8th, 2018.

ARTIST AGREEMENT

The Artist agrees to work within a mutually agreeable schedule provided by The Mennello Museum of American Art. Not meeting set deadlines may create additional work on MMAA staff internally that could result in compromised project. The artist and MMAA agree to meet deadlines to insure smooth installation and successful exhibition. Please sign both copies. Keep one for your files and return second copy to MMAA.

Katherine Navarro,
Marilyn L. Mennello Associate Curator of Education

Artist

Parent or Legal Guardian

PHOTO RELEASE

I agree to grant to The Mennello Museum of American Art and its authorized representatives permission to record on photograph, film, or video, digital or otherwise, pictures of my participation. I further agree that any or all of the material photographed may be used, in any form, as part of any future publications, brochure, or other printed materials used to promote MMAA, and further that such use shall be without payment of fees, royalties, or other compensation. I understand that credit lines will be provided for art work using the information I have provided to the MMAA.

Artist

Parent or Legal Guardian

